



# TROY COMMUNITY CENTER BIRTHDAY PARTY RESERVATION FORM

3179 Livernois, Troy, MI 48083

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**ZOYO makes a fabulous dessert option!**

**Applicant's Name** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Alternate phone (required)** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Email** \_\_\_\_\_

**Girl** \_\_\_\_ **Boy** \_\_\_\_ **Age on Birthday** \_\_\_\_\_

**Birthday Child Name** \_\_\_\_\_

**Date Requested** \_\_\_\_\_ **Est. # of kids** \_\_\_\_\_

**Choice of 2 extra large pizzas w/ one topping (12 slices/pizza)**

Cheese  Meat \_\_\_\_\_  Veggie \_\_\_\_\_

**Choice of two 2-liter beverages:**

Coke  Diet Coke  Sprite  Lemonade  Apple Juice

*Office use only*

HH \_\_\_\_\_ DOE \_\_\_\_\_ Room \_\_\_\_\_

#Kids \_\_\_\_\_ #Adults \_\_\_\_\_

Notes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PARTY BASICS**

*These basics are included in the birthday party packages:*

<input checked="" type="checkbox"/> Invitations	<input checked="" type="checkbox"/> Themed centerpiece
<input checked="" type="checkbox"/> Private party room	<input checked="" type="checkbox"/> Table covering
<input checked="" type="checkbox"/> Your own party leader	<input checked="" type="checkbox"/> Paper goods for kids
<input checked="" type="checkbox"/> Pizza and pop	<input checked="" type="checkbox"/> Clean-up

\$130 Pass Holder\*  \$140 Res  \$150 Non-Res

(This fee for Community Center Party Basics only. Critter show is an additional fee and is listed below)

**CRITTER PARTY**

Includes: Party basics. *Live animal show with "Dan the Creature Man" is separate from the above fees, and is arranged by Sarah (Package based on 12 count of children). Ages 5+*

Extra child \$11/PH, \$12/Res, \$13/Non-Res. Requires 2 week minimum notice. **Max 20.**

Saturday, 1-3:30 pm  Saturday, 2:30-5 pm

Sunday, 1-3:30 pm  Sunday, 2:30-5 pm

**Choice of program:** (paid directly to 'Dan' for the show)

Creature Feature \$225  Herpetology \$225

Cute and Cuddlies \$200  Creepy Crawlies \$200



\$230 Pass Holder\*  \$240 Res  \$250 Non-Res

**FAIRY FUN** 

Includes: Party basics plus fairy art projects, games and special gifts! (Package based on 8 count of children). Extra child \$19/PH, \$20/Res, \$21/Non-Res. Ages 4-**Max 10.**

Saturday, 1-3:30 pm  Sunday, 1- 3:30 pm

Saturday, 2:30 - 5pm  Sunday, 2:30 - 5pm

**SPLASH BASH** 

Includes: Party basics plus 90 minutes of swim time. (Package based on 12 count of kids) Extra child \$13/PH, \$14/Res, \$15/Non-Res. **Max 15 for under 6yrs, or 20 if over 6yrs.**

Friday, 6:30 - 9 pm  Saturday, 11:30am - 2 pm

Saturday, 1 - 3:30 pm  Saturday, 2:30 - 5 pm

Sunday, 1:00pm - 3:30pm  Sunday, 2:30pm - 5:00pm

\$250 Pass Holder\*  \$260 Res  \$270 Non-Res

**GYM THEMED PARTIES**

Includes: party basics and special Gym Leader. (Packages based on 12 count of children). Gym Mania extra participants \$13/PH, \$14/Res, \$15/Non-Res.

**Gym-tastic (ages 3-5) Max 12.**

Includes: Up to 1.5 hours gym time with parachute play and leader-led games

Saturday, 1-3:30 pm  Saturday, 2:30-5 pm

**Add a Bounce House! \$60**

**Gym Mania (ages 6-10) Max 18.**

Includes: 1.5 hours of leader-led sports and games (customized for birthday child)

Saturday, 1-3:30 pm  Saturday, 2:30-5 pm

**Add a Bounce House! \$60**



\*PH = Community Center ongoing or annual pass holder

# Party Information and Guidelines

In order to insure a great party experience for all, we ask that you please be aware of the following party guidelines. Parties are booked on a first-come, first served basis and **full package payment is due at the time of reservation.**

## General

**Attendance:** Maximum number includes birthday child. Some themed parties can only accommodate a maximum of 10 children. For larger parties see additional participant fees on front. Rooms accommodate a max of 35 people. Please note that, if over max the day of the party, you may be required to pay an upcharge of \$200 to move party to a banquet room.

**Party Length:** 2.5 hours, which includes travel time to and from gym, locker room, pool and/or arts & crafts room. Event is first and all parties end in the Birthday Room. (Critter Party show is only 1 hour, so guests may bring activities to fill the extra 1.5 hours in party room). Guests must arrive on time, as events begin promptly and latecomers may not be able to gain entry once event is in progress. Extra time in the room is possible at \$85 per hour.

**Cake:** **The Birthday cake is NOT included in the party fees.** The only outside food and beverages permitted are birthday cake, ice cream, coffee/tea and water. Please bring your own candles, cake knife, lighter, utensils and paper goods for cake, for both kids and adults.

**Decorations/Paper products:** We will provide the party room with a themed paper products (cups, napkins, plates, tablecloths & centerpieces) for the package participants only, and only for pizza. You may use your own decorations/paper goods, but they need to be dropped off with Sarah during the week as **you may only gain entry to the room 15 minutes prior to your party.** (Nothing may be attached to walls, furniture or windows.)

**Party Leaders:** Will greet you, review the celebration plan, lead games in the gym (if the package includes gym games), escort to and from art room, gym and/or pool from party room, make food arrangements and clean up.

**Food:** Included for package guests only, however additional food is available to order for other guests for a fee. Menus will be provided once party is booked. (A \$5 fee will be added for delivery.) (Other than dessert, no outside food is permitted). You are responsible for supplying serving utensils and paper goods for adults.

## Theme Reminders

**Pool Party:** Please remind guests to bring towels and a lock if lockers will be used. Appropriate and approved swim suit with a lining is required (no gym shorts). (Children must be clothed when walking through lobby.) **Extra adults swimming will be \$6.**

**Critter Party:** Sarah makes arrangements directly with 'Dan the Creature Man', although The Troy Community Center does not pay for him. This is a separate fee and the parent is responsible for paying for his services the day of the party, via cash or check. Requires a two (2) week notice. Critter Party show is only 1 hour, so guests may bring activities to fill the 1.5 hours in the party room.

**Fairy Party:** Please dress children appropriately for arts and crafts. Dresses are not recommended.

**Gym Party:** Please dress children appropriately for gym play. Dresses and sandals are not recommended.

## Splash Bash Parent/Child Pool Ratios

Ratios (please ensure you have adequate supervision for you and your guests' safety and enjoyment)

- Any children 6 years of age and under must be directly supervised by an individual 16 or older who must be arms length away from the child at all times.
- Children over 6 years old, but under the age of 10, must have an adult in the pool area at all times.

## Refund Policy

- Refunds will not be issued for parties cancelled within 7 days of scheduled party. There is a \$60 cancellation fee, otherwise.

This application is not valid until authorized by the city of Troy, and signed by patron below as acknowledgement and agreement to all the terms and conditions. Refunds will not be issued for parties cancelled within a week of the party date. A \$60 service charge will be deducted from all refunds. All rules and adult/child ratios must be followed while using the building, including parents directly supervising children in the water. **Package payment is due in full at time of reservation.**

**Visa/MasterCard#**(required) \_\_\_\_\_ **Exp. Date** \_\_\_\_\_ **CVV** \_\_\_\_\_

*Signature authorizes City of Troy to charge your credit card for party costs and expenses incurred after initial payment.*

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Approved: Recreation Department \_\_\_\_\_ Date \_\_\_\_\_

# Troy Community Center Critter Parties



Since 1989, Daniel Briere and The Little Creatures Co. have shown thousands of people exciting Wildlife Programs featuring a colorful variety of live exotic animals. Their engaging program promotes global wildlife conservation and respect for all forms of life. Their outreach program is available seven days a week throughout the entire southeast Michigan area all year round. Bring their zoo to you! Many of their animals have been adopted and rescued from the Michigan Humane Society, Macomb County Animal Shelter and private citizens. Their collection of animals includes many types of non-venomous snakes and lizards, turtles and tortoises, crocodilians and amphibians, large invertebrates and tropical birds. These animals are shown carefully and information about them is presented in an entertainingly informative, age-appropriate manner.



## The Creature Feature \$225

Our most popular! A general introduction to the animal world. Ages five and up, 50 minutes.

**Includes:** African Grey Parrot, Mexican Milk snake, large Python, Blue Tongue Skink, Tarantula, large Bullfrog, Chinchilla, Large Spur Thigh Tortoise, three-foot American Alligator

## Cute and Cuddlies \$200

A great program for ages five and up, 40 minutes.

**Includes:** Bullfrog, young Painted Turtle, baby Leopard Tortoise, small Snake and Ringneck Dove and African Grey Parrot.



## Herpetology 101 \$225

The science of cold-blooded reptiles and amphibians.  
Ages seven and up, 50-60 minutes.

**Includes:** European Toad and Giant African Bullfrog, Blue Tongue Skink and Large Green Iguana, Large Snapping Turtle and Leopard Tortoise, Mexican Milk Snake, Albino Burmese Python and 3 1/2 foot American Alligator

## Creepy Crawlies \$200

Entomology/Bug Science: Learn about these exciting invertebrates.  
Ages five and up, 35 minutes.

**Includes:** Spiders, large Tarantulas, Scorpions, Giant Millipedes, Giant Cave and Hissing Cockroaches.\*

*\*Many are venomous and are only shown in sealed, plastic containers.*



**For information contact: Sarah Davis, Event Coordinator  
248-524-1546**